



Call number

Participant form number

1. NAWA project information

NAWA project number

NAWA project title

Project implementation period 'from'

Project implementation period 'to'

2. Details of the Polish entity you represent (the institution recruiting you for the project)

Purpose of the form submission:

- Submission of the participant form
 Correction of the participant form

Category:

- Institution from the POLON list
 Other

Name of institution

Tax Identification Number (NIP) of the entity supported under the NAWA project (the institution applying to NAWA)

3. Participant declarations

I declare my voluntary participation in the project under the terms presented to me by the institution applying to NAWA or the NAWA delegating entity. **Yes**

I have been informed of my obligation to participate in a survey assessing the results of the project within 4 weeks of completing my participation. **Yes**

I belong to the following target group of project activities:

- Student
 Doctoral student
 Staff

Being aware of the criminal liability under Article 233 of the Penal Code for submitting false statements or concealing the truth, which carries a penalty of imprisonment of up to 3 years, I declare that the information I provide is complete and truthful.

Yes

I acknowledge that the information I have provided may be verified for its accuracy. **Yes**

I commit to immediately informing the institution I represent of any changes to the personal and contact information I have provided. **Yes**

GDPR INFORMATION CLAUSES

INFORMATION CLAUSE OF THE MANAGING AUTHORITY – MINISTER RESPONSIBLE FOR REGIONAL DEVELOPMENT

In accordance with the obligation imposed by Articles 13 and 14 of the GDPR, and pursuant to Article 88 of the Act on the rules for implementing tasks financed from European funds for the 2021-2027 financial perspective, we hereby inform you about the principles for processing your personal data:



I. Data Controller

The separate controller of your personal data is the Minister responsible for regional development, with a registered office at ul. Wspólna 2/4, 00-926 Warsaw.

II. Purpose of Data Processing

Your personal data will be processed in connection with the implementation of FERS, specifically for monitoring, reporting, communication, publication, evaluation, financial management, verification, audits, and determining participant eligibility.

Providing data is voluntary but necessary to achieve the above-mentioned purposes. Refusal to provide the data will result in the inability to undertake the relevant actions.

III. Legal Basis for Processing

We will process your personal data because:

1. We are required to do so by law (Article 6(1)(c), Article 9(2)(g), and Article 10 of the GDPR):

- Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund and financial rules for those and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Instrument for Financial Support for Border Management and Visa Policy,
- Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF+) and repealing Regulation (EU) No 1296/2013 (OJ L 231, 30.6.2021, p. 21, as amended),
- the Act of 28 April 2022 on the rules for implementing tasks financed from European funds for the 2021-2027 financial perspective, in particular Articles 87-93
- the Act of 14 June 1960 – Code of Administrative Procedure,
- the Act of 27 August 2009 on Public Finance.

IV. How data is collected

We collect data either directly from the data subjects or from institutions and entities involved in the implementation of the Programme, particularly from applicants, beneficiaries, and partners.

V. Access to personal data

Access to your personal data is granted to the employees and collaborators of the data controller. Furthermore, your personal data may be entrusted or disclosed to:

1. entities tasked with implementing activities under FERS,
2. bodies of the European Commission, the Minister of Finance, and the President of the Social Insurance Institution,
3. entities providing services related to the operation and development of IT systems and ensuring connectivity, such as IT solution providers and telecommunications operators.

VI. Data retention period

Personal data will be retained for the period necessary to achieve the purposes outlined in section II.

VII. Rights of data subjects As a data subject,

you have the following rights:

1. right of access to your data and the right to obtain a copy (Article 15 GDPR).
2. right to rectification of your data (Article 16 GDPR).
3. right to erasure of your data (Article 17 GDPR) – provided that none of the conditions outlined in Article 17(3) GDPR apply,
4. right to request the restriction of processing of your data by the data controller (Article 18 GDPR),
5. right to data portability (Article 20 GDPR) – applicable when the processing is based on a contract: for its conclusion or performance (under Article 6(1)(b) GDPR) and conducted in an automated manner,
6. right to lodge a complaint with the supervisory authority, the President of the Personal Data Protection Office (Article 77 GDPR), if you believe that the processing of your personal data violates GDPR or other national data protection laws applicable in Poland.

VIII. Automated decision-making

Personal data will not be subject to automated decision-making, including profiling.

IX. Transfer of data to third countries

Your personal data will not be transferred to third countries.

X. Contact with the Data Controller and Data Protection Officer

If you have any questions regarding the processing of personal data by the Minister responsible for regional development, please contact the Data Protection Officer (DPO) as follows:

- by traditional mail (ul. ul. Wspólna 2/4, 00-926 Warsaw),
- by email: IOD@mfipr.gov.pl

INFORMATION CLAUSE OF THE INTERMEDIARY BODY – NATIONAL CENTRE FOR RESEARCH AND DEVELOPMENT (NCBR)

In accordance with Articles 13 and 14 of Regulation of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as: 'GDPR'), you are hereby informed that:

1. The data controller of your personal data is the National Centre for Research and Development (hereinafter referred to as: 'NCBR'), with its registered office in Warsaw (00-801), ul. Chmielna 69.
2. You can contact the Data Protection Officer (DPO) via email at iod@ncbr.gov.pl or by mail at the correspondence address of the NCBR provided above, with the note 'Inspektor Ochrony Danych' (Data Protection Officer).
3. Your personal data is processed for the purpose of implementing a project under the European Funds for Social Development 2021-2027 ('FERS') Programme, specifically for project evaluation and selection, conclusion of a funding agreement, supervision of project execution, reporting, communication, publication, evaluation, financial management, verification and control, auditing, assessment of informational and promotional activities, project reception, financial assessment and settlement, determining participant eligibility, and, if necessary, establishing, exercising, or defending claims.
4. Your personal data is processed for the aforementioned purpose, as the processing is necessary for the performance of a task carried out in the public interest (Article 6(1)(e) GDPR). The NCBR is authorised to process your personal data pursuant to the Act of 30 April 2010 on the National Centre for Research and Development in connection with the tasks specified therein, and pursuant to the Act of 28 April 2022 on the rules for implementing tasks financed from European funds for the 2021-2027 financial perspective, particularly Chapter 18 of that Act (Article 6(1)(c) GDPR).
5. Your personal data has been obtained directly from you, from public registers, or from institutions and entities involved in project implementation, particularly from applicants, beneficiaries, and partners.
6. The NCBR processes your personal data included in the financial assistance application or provided in connection with the implementation of the tasks specified in point 3 of this clause.
7. Providing personal data is necessary to achieve the aforementioned purpose. Refusal to provide the data will result in the inability to undertake the relevant actions.
8. Personal data will be processed for the period necessary to achieve the purpose specified in point 3, and subsequently for archiving purposes in accordance with the NCBR's administrative guidelines and the Unified Material List of Files.
9. The recipients of personal data will include public authorities and entities performing public tasks or acting on behalf of public authorities, to the extent and for purposes arising from legal regulations. Additionally, entities providing services necessary for the NCBR to perform its tasks will also have access to the data. In particular, the entity supporting task implementation is NCBR+ sp. z o.o.. The data may also be shared with IT partners, entities providing technical or organisational support, document archiving or destruction services, postal and courier services, payment processing services, and marketing services.
10. You have the following rights regarding the NCBR's processing of your personal data: the right to request access to your personal data; the right to request rectification, erasure, or restriction of processing; the right to object to the processing of your personal data. To exercise these rights, you can contact the Data Protection Officer at the email address provided in point 2 above.
11. You also have the right to lodge a complaint with the President of the Personal Data Protection Office.
12. Personal data will not be subject to automated decision-making, including profiling.
13. Your personal data will not be transferred to third countries.

INFORMATION CLAUSE OF THE POLISH NATIONAL AGENCY FOR ACADEMIC EXCHANGE REGARDING THE PROCESSING OF PERSONAL DATA OF PERSONNEL INVOLVED IN PROJECTS FUNDED BY THE EUROPEAN FUNDS FOR SOCIAL DEVELOPMENT 2021–2027 (FERS)

Data Controller: Polish National Agency for Academic Exchange (the Agency)
ul. Polna 40, 00-635 Warsaw

Purpose and legal basis of data processing:

The Agency processes your personal data pursuant to Article 6(1)(c) and (e) of the GDPR(1), as well as Article 9(2)(g) and (j) of the GDPR in connection with Article 6(1)(c) and (e) of the GDPR, for the purpose of:

1. performing a public task in the area of the internationalisation of higher education and science entrusted to the Agency, as specified in Article 2 of the Act of 7 July 2017 on the Polish National Agency for Academic Exchange;
2. fulfilling the Agency's legal obligations related to the implementation of the project financing agreement, including obligations concerning statistics, monitoring, reporting, communication, publication, evaluation, financial management, verification, project audits, and determining the eligibility of participants.

Categories of processed data:

The Agency may process the following categories of your personal data:

1. identification data, as specified in Article 87(2)(1) of the Implementation Act(2), including: name, surname, address, email address, phone number, fax number, PESEL (Polish national identification number), REGON (Polish business registry number), education, and online identifiers;
2. data related to your participation in the project, as specified in Article 87(2)(2) of the Implementation Act, including: remuneration, form, and period of involvement in the project;
3. data appearing on documents confirming the eligibility of expenditures, as specified in Article 87(2)(3) of the Implementation Act, including: bank account number and professional experience;
4. data specified in Article 87(3) of the Implementation Act regarding racial or ethnic origin or health, as mentioned in Article 9 of the GDPR;
5. image data of individuals participating in the Programme or attending related events – processed based on separate, voluntary consent.

Data retention period:

Your personal data will be processed by the Agency until the purpose of processing ceases or for the period specified by the archival category of documents containing the data, as determined by the implementing regulations to the Act of 14 July 1983 on the National Archival Resources and Archives.

Data sharing/entrustment:

With full guarantees of security, the Agency may share your data with entities authorised to receive it pursuant to the law, including in particular the Implementation Act. Additionally, your data may be transferred to entities processing it on behalf of the Agency pursuant to a relevant data processing agreement.



Transfers of data to third countries:

Your data will not be transferred to a third country or an international organisation. If the need arises to transfer data to a third country, the Agency will ensure appropriate safeguards for the transfer and effective legal protection measures, particularly through standard contractual clauses adopted by the European Commission, and will inform you accordingly.

Automated decision-making, including profiling:

Not applicable.

Requirement to provide data / data source

The Agency collects data directly from the data subjects or from institutions and entities involved in the implementation of FERS projects, particularly applicants, beneficiaries, and partners. Refusal to provide the data will result in the application being left unprocessed or the inability of the individual to participate in the Programme.

Rights of data subjects:

You may submit a request to the Agency for access to your personal data, data rectification, data portability, and restriction of processing, in accordance with the GDPR.

You also have the right to lodge a complaint with the President of the Personal Data Protection Office if you believe that the Agency's processing of your personal data violates legal provisions.

Contact information for the Data Protection Officer at the Agency:

odo@nawa.gov.pl

(1) Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (OJ L 119, 4.5.2016, p. 1–88).

(2) Act of 28 April 2022 on the rules for implementing tasks financed from European funds for the 2021-2027 financial perspective (Dz.U. - Journal of Laws 2022, item 1079), hereinafter referred to as the 'Implementation Act.'

I acknowledge the above information.

4. Basic participant data

Citizenship

- Polish citizenship
- No Polish citizenship – citizenship of an EU country
- No Polish or EU citizenship – non-EU citizen / stateless Type of participant
- Individual
- Employee or representative of an institution/entity

First name

Oliwia

Last name

Surman

Do you have a PESEL number?

- Yes
- No

Gender

- Female
- Male

Age

Education

5. Contact details of the participant / Contact details

Country



City/Town

Postal code

Contact phone number

Email address

6. Details of support

Start date of participation in the project

Employment status at the time of joining the project

- Economically inactive
 Employed

7. Additional information

Additional information

Additional attachments

No attachments.

For statistical purposes aimed at planning future forms of support, the supporting institution (NAWA) collects anonymised data about the participant's status at the time of joining the project. We invite you to participate in the survey.

- I participate in the survey
 I do not participate in the survey